



Southeast Resource Development Council Corp.

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Request for Proposals

For Revisions to the Manitoba First Nations Basic Foot Care Program

On behalf of the Manitoba First Nations Diabetes Leadership Council (MFNDLC), Southeast Resource Development Council Corporation (SERDC) is now accepting proposals from individuals and companies to submit a quote for the revision to the Manitoba First Nations Basic Foot Care Program Proposal.

Background

The Manitoba First Nations Basic Foot Care Program was originally funded as a 4-year program set to end in 2021 and was extended until March 31, 2023. The First Nations Basic Foot Care Program is a regional program providing basic foot care in all Manitoba First Nation communities. The proposal was developed by First Nations based on findings from the Patient Wait Times Guarantee project for the prevention, treatment and care of diabetic foot ulcers in Manitoba First Nation communities, needs assessments, and statistics identifying the disparity related to diabetes and its complications in First Nations populations.

Statement of Work and Project Description

- a. Revision of the “First Nations Basic Foot Care Program: A Solution to Reduce Diabetic Foot Complications and Amputation Rates” Proposal

This RFP is to review the original proposal, evaluation documents, research findings and other related reports/materials to revise and build on the existing proposal and to advocate that the program be recognized as an essential service and to secure permanent federal funding commitment.

- b. Expectations and Deliverables
 - Review original proposal, program evaluation, current research findings, Truth and Reconciliation Commission recommendations, Federal Government Commitments, including Budget 2023, Federal Diabetes Strategy (Bill C-237) and other related reports/materials.
 - Develop engagement tools; PowerPoint presentation describing purpose of the engagement session, existing foot care proposal, and evaluation and research findings and recommendations. Include questions to facilitate discussions to obtain feedback from the following key stakeholders: MFNDLC, Foot Care Nurses, Community/Tribal Council Health Directors, FNHSSM representatives, and FNIHB representatives.
 - Conduct community engagement sessions, invitation extended to 63 First Nation communities, MFNDLC, and the MFNDLC Foot Care subcommittee, including

individual engagement sessions with 13 identified communities

- Meet with SERDC representative weekly.
- Review service delivery models (differences in how communities are delivering services).
- Revise statement of need, cost benefit to include more recent statistics
- Incorporate recommendations from community feedback and evaluation document into the revised proposal
- Revise evaluation plan
- Revise budget and job descriptions
- Completed proposal revisions

Timeframe

- RFP deadline for proposal submission June 30, 2022
- Final selection July 6, 2022
- Expected Contract Start date July 11, 2022
- Contract End Date – August 12, 2022
- Revised proposal: First draft submitted by August 2, and final draft submitted by August 12, 2022.

Proposal Submission

All interested person/companies must have proposal submitted by end of business day (time) on June 30, 2022.

Send To:

Elizabeth Proskurnik

Southeast Resource Development Council

200-360 Broadway Avenue

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Email: elizabethp@serdc.mb.ca

Proposals requirements:

1. Clearly identify person/company with background information, team composition, and list of previous projects including experience working with First Nations in the past 5-10 years.
2. A proposed timeline with workplan including identified deliverables, and resources/costs to

complete the project.

3. Contact information for three (3) references, including:
 - Name
 - Title/relationship/time period that you worked together.
 - phone number and email address

Required Qualifications

- Minimum 5 years professional experience in evaluation and proposal development, within the last 10 years
- Knowledge of Federal government processes and First Nation health systems and how they intersect.
- Experience in community-based research and evaluation with the clinical environment
- Demonstrated experience engaging with First Nation communities